



# PFUTSERO GOVERNMENT COLLEGE VIRTUAL CLASS

Do's and Don'ts for students



# DO'S

1. Login for class at least 10 minutes before the scheduled time.
2. Be sincere, behave and dress decently while attending classes.
3. Attendance is important therefore make sure to fulfil university attendance norms.
4. Attend class from a close and quiet room where internet reception is good.
5. Do not panic or give up if you cannot join the class. Rejoin the class in case you are disconnected due to network issues.
6. Be respectful to your teachers and classmates both while speaking and writing. Keep in mind that in an online course, you must be self-directed, self-discipline and self-motivated to succeed.
7. Once you are login, Mute Audio and switch on the video.
8. In between the class, use the chat box for any clarifications or interact in turns. Use clear and concise language.
9. Do your assignments and class work on time.
10. Download all online learning tools recommended and supplied by the teachers.

# DON'TS

1. Avoid interruptions or disturbances from any other source.
2. Avoid eating during class hour.
3. Avoid taking breaks or leaving the classes in between. The Live online classes are more beneficial than the recordings.
4. Don't hesitate to ask for clarification.
5. Avoid being a passive learner.
6. Do not break rules or commit cyber crime by sharing screen shots or recordings and ridiculing, taunting or bullying others. Note that such misbehaviours will be monitored and strictly dealt with by the college authority or even banned from attending any virtual classes in future.



## PLATFORMS USED FOR ONLINE CLASSES

- ➔ ZOOM MEETINGS
- ➔ GOOGLE MEET
- ➔ GOOGLE CLASSROOM
- ➔ WHATSAPP GROUP CHAT

*“Learning is MORE effective when it is ACTIVE rather than a passive process”\_ Kurt Lewin*

**Wishing all the students a good online Learning Experience**