



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

|   |   |
|---|---|
| <b>1. Name of the Institution</b>             | PFUTSERO GOVERNMENT COLLEGE   |
| Name of the head of the Institution           | MOANOCHET LONGCHAR  |
| Designation                                   | Principal   |
| Does the Institution function from own campus | Yes   |
| Phone no/Alternate Phone no.                  | 03865-262456  |
| Mobile no.                                    | 9436211686  |
| Registered Email                              | pfutserocollege.pfutsero@gmail.com  |
| Alternate Email                               | moa58longchar@gmail.com   |
| Address                                       | Pfutsero Government College, Zhipa Colony, Pfutsero Town, Dist. Phek, Nagaland 797107 |
| City/Town                                     | PFUTSERO  |
| State/UT                                      | Nagaland  |
| Pincode                                       | 797107  |

| 2. Institutional Status   |                 |   |                                       |             |             |
|---|-----------------|---|---------------------------------------|-------------|-------------|
| Affiliated / Constituent  |                 | Affiliated  |                                       |             |             |
| Type of Institution   |                 | Co-education  |                                       |             |             |
| Location  |                 | Rural   |                                       |             |             |
| Financial Status  |                 | state   |                                       |             |             |
| Name of the IQAC co-ordinator/Director                                    |                 | Neichupe Kapfo  |                                       |             |             |
| Phone no/Alternate Phone no.  |                 | 03865262456   |                                       |             |             |
| Mobile no.  |                 | 9612111246  |                                       |             |             |
| Registered Email  |                 | neichupekapfo211@gmail.com  |                                       |             |             |
| Alternate Email   |                 | zek.shupao@gmail.com  |                                       |             |             |
| 3. Website Address  |                 |   |                                       |             |             |
| Web-link of the AQAR: (Previous Academic Year)                            |                 | <a href="http://pfutserocollege.in/wp-content/uploads/2021/08/AQAR-2018-2019.pdf">http://pfutserocollege.in/wp-content/uploads/2021/08/AQAR-2018-2019.pdf</a>   |                                       |             |             |
| 4. Whether Academic Calendar prepared during the year                     |                 | Yes   |                                       |             |             |
| if yes,whether it is uploaded in the institutional website:<br>Weblink :  |                 | <a href="http://pfutserocollege.in/wp-content/uploads/2019/03/Academic-Calendar-for-the-year-2019-PGCP.pdf">http://pfutserocollege.in/wp-content/uploads/2019/03/Academic-Calendar-for-the-year-2019-PGCP.pdf</a> |                                       |             |             |
| 5. Accrediation Details   |                 |   |                                       |             |             |
| Cycle   | Grade           | CGPA  | Year of Accrediation                  | Validity    |             |
|   |                 |   |                                       | Period From | Period To   |
| 1   | B               | 2.27  | 2019                                  | 18-Oct-2019 | 17-Oct-2024 |
| 6. Date of Establishment of IQAC  |                 |   | 10-Apr-2013                           |             |             |
| 7. Internal Quality Assurance System                                      |                 |   |                                       |             |             |
| Quality initiatives by IQAC during the year for promoting quality culture |                 |   |                                       |             |             |
| Item /Title of the quality initiative by IQAC                             | Date & Duration |   | Number of participants/ beneficiaries |             |             |

|                                      |                  |     |
|--------------------------------------|------------------|-----|
| Introduction to Research Methodology | 30-Mar-2019<br>1 | 53  |
| Paper Bag Making Training            | 05-Jun-2019<br>1 | 309 |
| Road Safety Awareness                | 30-Jul-2019<br>1 | 317 |
| <a href="#">View File</a>            |                  |     |

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

| Institution/Department/Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|--------------------------------|--------|----------------|-----------------------------|--------|
| NIL                            | NIL    | NIL            | 2020<br>0                   | 0      |
| No Files Uploaded !!!          |        |                |                             |        |

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

6

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Conducted State level Seminar on Introduction to Research Methodology.

Conducted a Training on Paper Bag Making.

Conducted a program on Road Safety Awareness

Uploaded Self Study Report (SSR)

NAAC Accredited on 18th October 2019

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

| Plan of Action  | Achivements/Outcomes   |
|---|--|
| To Conduct State Level and Institutional Seminars and workshops | Conducted Three State level and institutional Seminars and Workshops |
| To Renovate College building                                    | Renovated college building   |
| To upload SSR   | Successfully uploaded SSR  |
| To get College NAAC Accredited                                  | NAAC Accredited with B Grade.  |
| <a href="#">View File</a>                                       |  |

**14. Whether AQAR was placed before statutory body ?**

No

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

Yes

Date of Visit

17-Sep-2019

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2020

Date of Submission

27-Jan-2020

**17. Does the Institution have Management Information System ?**

No

**Part B**

**CRITERION I – CURRICULAR ASPECTS**

**1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college is affiliated with Nagaland University and so it follows the syllabus prescribed by the University. For effective delivery of curriculum, the College formulates and follows an academic action plan annually. Academic calendar for both Odd and Even semester is developed by the College Administrative Authority. To facilitate smooth conduct of classes, routine is prepared by the College Authority. Allocation of classes and distribution of courses is done by the respective Head of Departments (HoDs). Faculty meetings and Departmental meetings is held periodically to discuss, deliberate on various academic and administrative related issues and assess the progress made

by teachers and students alike. At the commencement of each semester, lesson plan in sync with syllabi of the University is prepared by each teacher and submitted to the respective HoDs. The students are taught in a consistent manner and objectives of the course are made clear to the students to ensure effective learning and curriculum delivery. The HoDs oversee all departmental activities such as compilation of internal and external assessment marks, monthly attendance report of students, best practices of the department. All such records are documented and maintained in departmental file. The College conducts internal examination each semester where students' performance is assessed and evaluated based on internal class test, assignment writing, seminar, group activities group discussions, project works and field trips. For effective curriculum delivery and output, teachers are encouraged to adopt and use e-learning tools in traditional classrooms like LCD projectors, Audio Visual Display, Power Point Presentation. The Research Committee and other departments organize seminars and workshops on recent trends in the developments of respective subject matters. The college aims towards holistic development of students' fraternity. Keeping this approach in mind, tutorial and remedial classes are provided to academically weaker students. Mentoring Cell is constituted to give support and encouragement, improve the skills, and cater to the emotional needs of each student. Equal emphasis is given to co-curricular activities where students are given a platform to hone their literary and soft skills. The college organizes various literary events like Literary Contest and Cultural Day and activities such as art, poetry, analytical writing, photography, quiz, dance, drama, are held to sharpen the creative edge of the students. The participation of the students is acknowledged and attractive prizes (in cash or kind) are awarded to the winners as a form of encouragement. The college has constituted Evangelical Union (EU) which caters to the spiritual needs of the students. Students (both current and Alumni) actively participate in various activities organized by the Union. The College Magazine is released annually by the Magazine Committee where both students and teachers are given an opportunity to exhibit their creative writing skills. The college has constituted the Result Committee comprising of the Principal, Vice-Principal, Convener (Examination Committee) and all HoDs. Meetings are convened before the declaration of Internal Examination to review, assess and consider the performance of students for effective delivery of curriculum.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entrepreneurship | Skill Development |
|-------------|-----------------|-----------------------|----------|--|-------------------|
| NIL         | NIL             | Nil                   | 0        | NIL                                      | NIL               |

**1.2 – Academic Flexibility**

1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course  | Programme Specialization | Dates of Introduction |
|-------------------|--------------------------|-----------------------|
| BA                | NIL                      | 01/01/2019            |
| No file uploaded. |                          |                       |

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|----------------------------------|--------------------------|---|
| BA                               | Floriculture             | 01/01/2019  |

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

|                    | Certificate | Diploma Course |
|--------------------|-------------|----------------|
| Number of Students | 18          | 10             |

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses       | Date of Introduction | Number of Students Enrolled |
|---------------------------|----------------------|-----------------------------|
| Floriculture              | 01/01/2019           | 18                          |
| Basic Computer Course     | 01/01/2019           | 10                          |
| <a href="#">View File</a> |                      |                             |

#### 1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|-------------------------|--------------------------|---|
| Nil                     | NIL                      | Nil   |
| No file uploaded.       |                          |   |

### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

|           |     |
|-----------|-----|
| Students  | Yes |
| Teachers  | Nil |
| Employers | Nil |
| Alumni    | Yes |
| Parents   | Yes |

#### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

| Feedback Obtained  |
|--|
| <p>Feedback collected from various stakeholders are analyzed by the authority and steps are taken to address the grievances, and suggestions garnered from the feedback are utilized for development of the institution. Students' Feedback: The questionnaire of students' feedback on teachers has been designed to make a survey of the overall performance of teachers and improve teaching-learning process. The questionnaire consists of questions on course content, curriculum delivery, teaching-learning process. The overall response of the feedback of students on teacher for syllabus coverage, knowledge about the subject matter, ability to integrate content with the courses and relevance of subject matter with contemporary times is very good. Some students expressed the difficulty to get the prescribed reading material. So, the authority and the respective departments procure more reading materials and books for the library each semester. Parents' Feedback: The parents' feedback on their wards academic needs and performance is taken. The overall response of the parent's feedback on awareness about their ward's academic activities, involvement and support of wards education is good and satisfactory. The parents' expressed their satisfaction with the curriculum and extra-curricular activities of the college. The feedback also expressed the need to hold more parent teachers' meeting to encouraged parent engagement in their ward's progress. In this regard, the college has constituted a Parent Teacher Alumni (PTA) body which organizes meetings periodically to keep the parents' informed and disseminate the progress made by their ward. Alumni Feedback: Feedback from the Alumni is taken to obtain constructive criticism for improving the facilities and</p> |

services of the college. Most of the Alumni expressed their satisfaction with the quality of education imparted in the college and the role of teachers in shaping their lives. They expressed the need to improve some facilities like library, classroom, computer facilities and canteen. Some suggestions given by the Alumni are: emphasis on outdoor learning activities, expansion of college library-addition of more books, better infrastructure, new academic building. In view of the suggestions put forth by the Alumni, the various departments are encouraged to take students for field trips, exposure trips and educational tours. By enrolling in NSS(National Service Scheme), the students also actively participate in extension of community services like sanitation and cleanliness drive. Each semester new books and reference materials are procured by the respective departments for the library. A new college building with well-equipped infrastructure and support services for both students, staff and teaching faculty is under construction.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

| Name of the Programme     | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|---------------------------|--------------------------|---------------------------|--------------------------------|-------------------|
| BA                        | NILL                     | 450                       | 342                            | 342               |
| <a href="#">View File</a> |                          |                           |                                |                   |

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|------|---|---|---|---|--|
| 2019 | 342   | Nil   | 35  | Nil   | 35   |

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll                                   | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Number of smart classrooms | E-resources and techniques used |
|--|---|-----------------------------------|----------------------------------|----------------------------|---------------------------------|
| 35   | 35  | 5                                 | 5                                | 1                          | Nil                             |
| <a href="#">View File of ICT Tools and resources</a>         |   |                                   |                                  |                            |                                 |
| <a href="#">View File of E-resources and techniques used</a> |   |                                   |                                  |                            |                                 |

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

MENTORSHIP : Pftusero Government College initiated mentoring in the academic 2017. This practice was with the objective of encouraging the students to excel in their academic performance and instill in them basic human values of respect, discipline and service to others. Through this practice the student ensures to develop their personality, provide support and guidance to face challenges in their life. GOAL/ OBJECTIVE OF THE PRACTICE: The college has special committee called the mentoring committee who manage the details and working of the programmer. The mentors are encouraged to have one separate register for their mentees throughout the studentship of the college. The objective of mentoring committee 1. The vision statement of the college is to emphasized an all-round development of physical, Intellectual and spiritual life. 2. To inculcate

sense of duty and responsibility towards self and society. 3. To help students in their personal development, including self-confidence to manage their own problems and those of others. 4. To foster a spirit of competition in their academic domain 5. To minimize drop out through personal counseling 6. Bringing rural youths into the mainstream for quality programs. THE CONTEXT: Being a rural based institution many students come from academically and financially poor background and hence need proper guidance and motivation towards academic and choosing career. Students undergo various problems of stress we find many drop outs. Hence, considering the student's teacher ratio in class room it is impossible at times to give personal attention to each student class. One solution is mentorship which can form the bond with the students in true sense. Mentoring is required for students to achieve emotional stability and to promote clarity in thinking and decision making for their future. Rural youth have generally been left behind the mainstream at higher education. Therefore, the need is to remedy this deprivation. THE PRACTICE: • The practice is that of creating an efficient mentor-mentee system. • Each teacher is assigned 8-10 students. He/she will mentor for three academic years, during their positing in Pfutsero Government College at under-graduate level. • The mentorship format has been designed to provide information of the students/mentees personal details in the first year degree course. It also provides Information of all the academic, class attendance, extra-curricular activities and social involvement in various areas and organization. • The teacher act as a guide in various areas: studies, career, personal and even spiritual issues if needed. • Mentors find the strength and weakness of the students to take up the challenges confidently. • The (mentor-mentee) meet whenever they are free to discuss, clarify and also share personal domestic and academic problem • The teacher maintains file, register and is equipped with all necessary information about his/her mentees SUCCESS: Mentorship has proven to be helpful for growth and progress of the mentees. • Motivation and guidance have helped them in significant academic internal exams and attendance Improvement • Mentoring program had brought a positive change in the behavior and attitudes of the students. • Through this program

|  |                             |                       |
|--|-----------------------------|-----------------------|
| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
| 342  | 35                          | 1:10                  |

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|-----------------------------|-------------------------|------------------|--|--------------------------|
| 26                          | 26                      | Nil              | Nil                                      | 1                        |

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

| Year of Award             | Name of full time teachers receiving awards from state level, national level, international level | Designation         | Name of the award, fellowship, received from Government or recognized bodies          |
|---------------------------|---|---------------------|---|
| 2019                      | Neichupe Kapfo  | Assistant Professor | Teachers Day Award received from Pfutsero Town School Assosiation Dist. Phek Nagaland |
| <a href="#">View File</a> |   |                     |   |

## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|----------------|----------------|----------------|--|---|
| BA             | BA             | 6th            | 25/04/2019   | 07/06/2019  |



[View File](#)

### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

In accordance with the norms of the semester system, amendments were made in the evaluation process - internal test, assignment, student's seminar and presentation, group discussion, open book test, field trip etc. The conduct of internal evaluation process is undertaken by the Examination Committee of the College. In order to maintain confidentiality and secrecy, setting of internal question papers is fully automated. All the faculty members are assigned duties for invigilation, checking of answer scripts, and preparation of internal marks. The concerned Department monitors attendance of the students regularly and monthly students' attendance report is displayed on the Departmental notice board. The concerned Department looks after the assignment, presentation and seminar of the students which are a part of Continuous Internal Evaluation (CIE).

### 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

- The College follows a well-planned academic calendar which is prepared and coordinated by the head of the institution.
- The Calendar provides adequate dates for academic as well as examination schedules and other college activities.
- Accordingly the concerned Head of Department works out the assignment of course and time table, monthly attendance reports and results, both internal and external.
- The Academic Calendar and time table is put up in the College Notice Board at the beginning of every semester for the general information of all the staff and students
- The Academic Calendar is divided into even and odd semesters and provide information on the date of commencement of classes, internal and external examination schedules, list of holidays and other co-curricular activities conducted by the College.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://pfutserocollege.in/wp-content/uploads/2021/05/program-outcome.pdf>

### 2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|----------------|----------------|--------------------------|---|---|-----------------|
| BA             | BA             | NILL                     | 65  | 27  | 41.53           |

[View File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://pfutserocollege.in/wp-content/uploads/2021/08/Students-Satisfaction-Survey-2019-2020.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding | Total grant | Amount received |
|-----------------------|----------|---------------------|-------------|-----------------|
|-----------------------|----------|---------------------|-------------|-----------------|

|                   |   |        |            |                 |
|-------------------|---|--------|------------|-----------------|
|                   |   | agency | sanctioned | during the year |
| Nill              | 0 | NIL    | 0          | 0               |
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar            | Name of the Dept.  | Date       |
|--------------------------------------|--------------------|------------|
| Introduction to Research Methodology | Research Committee | 30/03/2019 |
| Paper Bag Making Training            | NSS                | 05/06/2019 |
| Road Safety Awareness                | IQAC SDPO Pfutsero | 30/06/2019 |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation   | Name of Awardee | Awarding Agency   | Date of award | Category |
|---------------------------|-----------------|---|---------------|----------|
| Best Teacher Award        | Neichupe Kapfo  | Pfutsero Town School Association District Phek Nagaland | 05/09/2019    | Nill     |
| Best lecturer Award       | Deizeno Tase    | Phek  | 13/03/2019    | Nill     |
| <a href="#">View File</a> |                 |   |               |          |

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name | Sponsored By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|-------------------|------|--------------|----------------------|--------------------|----------------------|
| NIL               | NIL  | NIL          | NIL                  | NIL                | Nill                 |
| No file uploaded. |      |              |                      |                    |                      |

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

| State | National | International |
|-------|----------|---------------|
| 0     | 0        | 0             |

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded |
|------------------------|-------------------------|
| NIL                    | Nill                    |

3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type              | Department | Number of Publication | Average Impact Factor (if any) |
|-------------------|------------|-----------------------|--------------------------------|
| Nill              | NIL        | Nill                  | 0                              |
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department | Number of Publication |
|------------|-----------------------|
| NIL        | Nill                  |

No file uploaded.

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|--------------------|----------------|------------------|---------------------|----------------|---|---|
| NIL                | NIL            | NIL              | Nil                 | 0              | NIL   | Nil   |

No file uploaded.

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|--------------------|----------------|------------------|---------------------|---------|---|---|
| NIL                | NIL            | NIL              | Nil                 | Nil     | Nil   | 0   |

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty           | International | National | State | Local |
|-----------------------------|---------------|----------|-------|-------|
| Attended/Seminars/Workshops | Nil           | 2        | 42    | Nil   |
| Presented papers            | Nil           | 2        | Nil   | Nil   |

[View File](#)

### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities                                | Organising unit/agency/ collaborating agency                     | Number of teachers participated in such activities | Number of students participated in such activities |
|--|--|--|--|
| Organizer Zohmi Zokewe Kehqa                           | Kezha/Kuzha Tephe Welfare Wome Society                           | 5  | Nil  |
| Study Tour to Khusomi Village                          | Tenyidie Department  | 4  | 21   |
| Compere 70th Republic Day Celebration                  | ADC Pfutsero Sub-division  | 2  | Nil  |
| Educational Trip to 13th Nagaland Legislative Assembly | Political Science Department                                     | 2  | 15   |
| World Environment Day                                  | NSS Pfutsero College in Collaboration with Pfutsero Town Council | 30   | 250  |
| Resource Person  | Jawahar Noavodaya  | 1  | Nil  |

|                           |   |   |     |
|---------------------------|---|---|-----|
| Topic: Fundamental Duties | Vidyalaya Zuketsa, Phek Nagaland.                     |   |     |
| Member Board of Directors | Chakhesang Women welfare Society                      | 1 | Nil |
| Blood Donation            | Red Ribbon Club with Naga Hospital Authority, Kohima. | 3 | 15  |
| <a href="#">View File</a> |   |   |     |

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity      | Award/Recognition        | Awarding Bodies                        | Number of students Benefited |
|---------------------------|--------------------------|--|------------------------------|
| Teaching                  | Best Teacher Award 2019  | Pfutsero Town School Association       | Nil                          |
| Teaching                  | Best Lecturer Award 2019 | Phek Government College Students Union | Nil                          |
| <a href="#">View File</a> |                          |  |                              |

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme        | Organising unit/Agency/collaborating agency                      | Name of the activity  | Number of teachers participated in such activities | Number of students participated in such activities |
|---------------------------|--|-----------------------|--|--|
| Blood Donation Drive      | Red Ribbon Club with Naga Hospital Authority, Kohima.            | Blood Donation        | 3  | 15   |
| World Environment Day     | NSS Pfutsero College in Collaboration with Pfutsero Town Council | World Environment Day | 30   | 250  |
| <a href="#">View File</a> |  |                       |  |  |

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity                              | Participant | Source of financial support | Duration |
|---|-------------|-----------------------------|----------|
| Seminar of Introduction to Research Methodology | 53          | Pfutsero Government College | 1        |
| <a href="#">View File</a>                       |             |                             |          |

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry | Duration From | Duration To | Participant |
|-------------------|----------------------|--|---------------|-------------|-------------|
|                   |                      |  |               |             |             |

|                             |   |  |            |            |              |
|-----------------------------|---|--|------------|------------|--------------|
|                             |   | /research lab with contact details   |            |            |              |
| Memorandum Of Understanding | Academic Cooperation  | Phek Government College, Phek, Nagaland. Address-Phek Government College, Bible Hill, Phek, Nagaland. contact- 919 4022716591 E mail-pgcpek@rediffmail.com | 01/06/2019 | 01/06/2020 | All Students |
| Memorandum Of Understanding | Skill Development Training, Job Orientation, Internship Purposes and Job Placement. | YouthNet Nagaland Address-Billy Graham Road, Near Koohima College, Kohima, Nagaland. Contact- 919 362193492/91 8256923961 E mail-youthnet1@gmail.com       | 20/11/2019 | 19/11/2020 | All Students |
| <a href="#">View File</a>   |   |  |            |            |              |

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation   | Date of MoU signed | Purpose/Activities  | Number of students/teachers participated under MoUs |
|--|--------------------|---|---|
| Pfutsero Government College and Phek Government College    | 01/06/2019         | Academic Cooperation  | 342   |
| YouthNet Nagaland and Pfutsero Government College          | 20/11/2019         | Skill Development Training, Job Orientation, Internship Purposes and Job Placement. | 342   |
| Pfutsero Government and Alpine                             | 06/04/2019         | Maintainance of College Website   | 342   |
| All India Computer Saksharta Mission Pfutsero and Pfutsero | 21/05/2019         | Providing Computer Diploma Course   | 342   |

Government College

[View File](#)

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|--|--|
| 1.36   | 1.36   |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities                        | Existing or Newly Added |
|-----------------------------------|-------------------------|
| Classrooms with LCD facilities    | Existing                |
| Classrooms with Wi-Fi OR LAN      | Existing                |
| Class rooms                       | Existing                |
| Campus Area                       | Existing                |
| Seminar Halls                     | Existing                |
| Seminar halls with ICT facilities | Existing                |

[View File](#)

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or partially) | Version | Year of automation |
|---------------------------|---|---------|--------------------|
| SOUL 2.0                  | Partially                                 | 2.0     | 2017               |

4.2.2 – Library Services

| Library Service Type  | Existing |         | Newly Added |       | Total |         |
|-----------------------|----------|---------|-------------|-------|-------|---------|
|                       |          |         |             |       |       |         |
| Text Books            | 4380     | 1095000 | 300         | 75000 | 4680  | 1170000 |
| Reference Books       | 200      | 160000  | 50          | 20500 | 250   | 180500  |
| Journals              | 8        | 25000   | Nil         | Nil   | 8     | 25000   |
| e- Journals           | 8        | 25000   | Nil         | Nil   | 8     | 25000   |
| Library Automation    | 1        | 70000   | Nil         | Nil   | 1     | 70000   |
| Weeding (hard & soft) | 350      | 24500   | 70          | 4900  | 420   | 29400   |

[View File](#)

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module | Platform on which module is developed | Date of launching e-content |
|---------------------|--------------------|---------------------------------------|-----------------------------|
|---------------------|--------------------|---------------------------------------|-----------------------------|

|                   |     |     |     |
|-------------------|-----|-----|-----|
| NIL               | NIL | NIL | Nil |
| No file uploaded. |     |     |     |

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

| Type     | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/GBPS) | Others |
|----------|-----------------|--------------|----------|------------------|------------------|--------|-------------|---------------------------------|--------|
| Existing | 24              | 0            | 1        | 0                | 1                | 0      | 0           | 1                               | 0      |
| Added    | 0               | 0            | 0        | 0                | 0                | 0      | 0           | 0                               | 0      |
| Total    | 24              | 0            | 1        | 0                | 1                | 0      | 0           | 1                               | 0      |

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

|               |
|---------------|
| 34 MBPS/ GBPS |
|---------------|

##### 4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|--|--|
| NIL  | <a href="#">NA</a>   |

#### 4.4 – Maintenance of Campus Infrastructure

##### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
|--|--|--|--|
| 3.87                                   | 3.87   | 1.36                                   | 1.36   |

##### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The College set up different Committees to oversee the maintenance and utilization of the various infrastructure and facilities of the college. The College provides budgetary provisions for managing and utilization the campus infrastructure resources under various committees. The allocated funds are utilized under the supervisions of various committee heads. To maintain and upkeep the infrastructure, facilities and equipment, following activities are undertaken by college. The Tender Purchase and Development Committee is allocated sufficient fund for maintenance and repairs. The development committee had procured equipment, furniture, and other necessities as per the requirement of the college. Repairs and maintenance are done in and around the campus whenever the need arises. The Computer Education Committee is tasked with the responsibility of maintaining and upgrading the IT facilities in the College. Wi-Fi and LAN facility is provided within the college campus. Several numbers of computers are installed for the use of the different academic departments, faculty, and administrative staffs. The committee set up a computer lab for the students to provide computers for academic usage such as preparation of field reports, practical works and accessing to web and e-learning resources. The college has a library committee that looks after the maintenance and development of library. The library committee purchases materials in support of the academic curriculum and requirement of the college

in consultation with the HoDs. Recent journals, periodicals, magazines and Newspapers and reference books are made available for reference/ reading in the library. Students and faculty are allowed to borrow books for a specific number of days. The alumni of the collage and other researches are allowed access to the college library with prior permissions and payment of nominal fees. The policies for using the college library are outlined in detail. Upkeep all facilities and cleanliness of environment in college campus is maintained through Floriculture Committee. Plantation of sapling of different flowers and ornamental plants are carried out to maintain scenic view of the college campus. Regular cleanliness drive in and around the college are undertaken by the maintenance staffs. Waste bins are placed at different locations within the college campus to keep the surrounding and the environment clean. Periodical cleanliness drives are organized by the students. The college also maintains two categories of classrooms, viz. departmental and general. The departmental classrooms are exclusively meant for holding respective classes of the department, while the latter category is shared by many departments as per the routine arrangement of the college authority. Each class is assigned a class representative along with a faculty to look after the welfare of the students and cleanliness of the classrooms. There is a Sports Committee for promotion of games and sports and maintenance of the sports activities, infrastructural facilities. The sports committee organizes annual Games and sports meet of the college and participation in other inter-colleges and university sports activities.

<http://pfutserocollege.in/facilities-2/>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

|                                      | Name/Title of the scheme  | Number of students | Amount in Rupees |
|--------------------------------------|---|--------------------|------------------|
| Financial Support from institution   | PGC Needy Students Welfare Fund, Political Science Department Needy Aspirant Fund | 4                  | 19810            |
| Financial Support from Other Sources |   |                    |                  |
| a) National                          | Post Matric Scholarship   | 265                | 2011320          |
| b) International                     | 0   | Nil                | 0                |
| <a href="#">View File</a>            |   |                    |                  |

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implementation | Number of students enrolled | Agencies involved |
|---|------------------------|-----------------------------|-------------------|
| Remedial Class                            | 25/11/2019             | 342                         | All Department    |
| <a href="#">View File</a>                 |                        |                             |                   |

#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme | Number of benefited students for | Number of benefited students by | Number of students who have passed in | Number of students placed |
|------|--------------------|----------------------------------|---------------------------------|---------------------------------------|---------------------------|
|      |                    |                                  |                                 |                                       |                           |



|                           |                         |                         |                              |                |   |
|---------------------------|-------------------------|-------------------------|------------------------------|----------------|---|
|                           |                         | competitive examination | career counseling activities | the comp. exam |   |
| 2019                      | Career Guidance Seminar | 2                       | 2                            | 2              | 2 |
| <a href="#">View File</a> |                         |                         |                              |                |   |

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

|                           |                                |   |
|---------------------------|--------------------------------|---|
| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
| Nil                       | Nil                            | Nil   |

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus                     |                                 |                           | Off campus                    |                                 |                           |
|-------------------------------|---------------------------------|---------------------------|-------------------------------|---------------------------------|---------------------------|
| Name of organizations visited | Number of students participated | Number of students placed | Name of organizations visited | Number of students participated | Number of students placed |
| NIL                           | Nil                             | Nil                       | NIL                           | Nil                             | Nil                       |
| No file uploaded.             |                                 |                           |                               |                                 |                           |

5.2.2 – Student progression to higher education in percentage during the year

| Year                      | Number of students enrolling into higher education | Programme graduated from | Department graduated from  | Name of institution joined   | Name of programme admitted to |
|---------------------------|--|--------------------------|--|--|-------------------------------|
| 2019                      | 23   | BA                       | English, Tenyidie, History, Political Science, Education, Economics, Sociology | Ignou, St. Joseph University Dimapur, NEF Law College, PLS Auto Shell Industries | MA, LLB                       |
| <a href="#">View File</a> |  |                          |  |  |                               |

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items                     | Number of students selected/ qualifying |
|---------------------------|---|
| Any Other                 | 2                                       |
| <a href="#">View File</a> |   |

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity                  | Level               | Number of Participants |
|---------------------------|---------------------|------------------------|
| Literary day              | Institutional level | 103                    |
| Annual sports week        | Institutional level | 342                    |
| Cultural Day              | Institutional level | 101                    |
| <a href="#">View File</a> |                     |                        |

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year              | Name of the award/medal | National/ Internaional | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|-------------------|-------------------------|------------------------|-----------------------------|-------------------------------|-------------------|---------------------|
| Nill              | NIL                     | Nill                   | Nill                        | Nill                          | Nill              | Nill                |
| No file uploaded. |                         |                        |                             |                               |                   |                     |

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Pfutsero Government College Students' Union (PGCSU) is affiliated to the All Nagaland College Students Union (ANGSU). The aims and objectives of the PGCSU are to protect and promote the interests of the student community of the college, to promote harmonious relations among all sections of the College community, to foster social, cultural, intellectual and moral development of the students, to cultivate mutual contact and spirit of oneness among the students. The PGCSU plays a key role in conducting the Annual College sports Week, Fresher's and Social parting programs of the college, publication of the college magazine, participation in various activities through NCC and Red Ribbon Club and offering suggestions to the administrative machinery of the college for improving the amenities of the students through the involvement in different committees of the college. One student executive is a member of IQAC, so as to ensure effective liaison between the students and the College administration and also to make the functioning of the College more effective and democratic. Students' representatives are also inducted into different committees of the College like Evangelical Union, Cultural Committee, Sanitation Committee, Uniform Committee, Magazine committee, Green Campus Committee. The students' Union focuses not only the students but also organizes a variety of academic and extracurricular events that not only promote student development but also encourage a sense of leadership and discipline. The Union organizes a special event to honor the hard work and perseverance of the professors, occasionally cleanliness drive to keep the premises of the college clean. Further to enhance social interaction and facilitate the exchange of ideas and thoughts, the Union organizes various inter-collages and within college events which not only help the students to gain knowledge about the current trends but also help them to develop a wide range of skills like public speaking, presentation skills. These activities not only help the students to shape their personalities but also helped members of the Union become promising leaders.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Pfutsero Government College Alumni Association (PGCAA) was formed in 2013. The PGCAA is a registered society under the office of Registrar of Societies, Home Department of Nagaland under Societies Registration Act 1860. A day is set aside every year in the College Academic Calendar as 'Alumni Day' so as to infuse in them a sense of belongingness to the College while the members come together and interact with each other. Some of the main objectives of the PGCAA are:- 1. To provide a platform for interaction between alumni, present students, faculty of the college and the administration. 2. To assist in improving the facilities and infrastructure of the college with the help of active participation of the Alumni. 3. To conduct competitions, seminars and workshops for the students 4. To guide the students with developing contact for

professional and academic enrichment. 4. To provide career and vocational guidance to students. 5. To educate the student's community in social responsibilities and impart the knowledge of various social services available so as to enable them to make use of the same. PGCAA actively and continuously involve in the development of the College infrastructures and enhancement of the welfare of the students through various means. The Alumni Association participates in fund drives for infrastructures development of the college as and when need arise. In partnership with the Career Counseling and Placement Cell of the College, the Alumni Association conducts conference and seminars to provide career guidance and skill development to the students. The Alumni Award is constituted since 2018 to promote quality education and encourage the students. The 'Alumni Award' comprises of cash and certificate is awarded to a student who secured the highest percentage in the Nagaland University examination with not less than 6 CGPA.

5.4.2 – No. of enrolled Alumni:

69

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

4 Executive Meetings, Donated College Map and 4 Backlit frame

## **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

To ensure smooth functioning of the College in all aspects, the College practices decentralization and participative management. Two such practices initiated by the College are:-

1. Administrative management: The Principal takes all administrative decisions for the College in compliance with the concerned Department of the Government. The Principal is assisted by the Vice Principal. Vice Principal oversees the academic aspects of the College. The HODs are responsible for syllabus distribution of the various courses to its Departmental faculty and accordingly, classes are allotted to the respective faculty. The HODs also oversees the lesson plan and course coverage. In addition to this, the HODs monitor the academic activities of its respective Department by maintaining records of the marks obtained by the students in internal assessment and external assessment, class attendance percentage of the students. All faculty members are involved in the various committees and cells as Convenors, Secretaries and members. These committees and cells - plan and carry out its various activities and document such activities. Besides these, all faculty members are assigned students to mentor. During such interactions issues faced by students and academically weak students are identified and measures taken to address these issues. There is the Pfutsero Government College Student's Union with the Principal as ex-officio President supported by the Vice President and its executives which looks after student related activities in accordance with the union's constitution. The Vice President and the Student's Executive members are elected by the students through an election process. These elected student body members are given representation in various Committees like the College Magazine Committee of the College, Literary and Sports Committee etc. Students are encouraged to organize cultural programs, cleanliness drives in the campus and off the campus.
2. Financial management: All financial matters are monitored by the Principal, for effective and execution and implementation of the policies, financial autonomy is provided to

all the committees. These committees communicate the utilization particulars to the Principal. To further maintain transparency and autonomy, internal audit of such expenditures are also carried out by the College Audit Committee.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type  | Details  |
|--|--|
| Industry Interaction / Collaboration                       | The College has an MOU with Phek Government College for Academic Purposes.   |
| Library, ICT and Physical Infrastructure / Instrumentation | Library is upgraded every year. Few classes are ICT enabled. More are expected for up-gradation. Photocopy facility, computers and printers are available for faculty and students.  |
| Research and Development                                   | Conducts Seminars faculty members are encouraged to write research papers participation of faculty members in winter/summer schools, RC, OC, workshops and seminars.   |
| Examination and Evaluation                                 | All faculty members are involved in the conduct of both the University examination and internal examinations as invigilators, evaluators, scrutinizers, question paper settings and chief examiners.   |
| Teaching and Learning                                      | The HODs monitor the teaching /learning process through lesson plan, remedial classes, monitoring of course coverage and moderating internal assessment question papers. To further implement the curriculum effectively, assignment writings, group discussions, field trips are organized. Various literary competitions like Debates, extempore, speech, poetry, are organized to develop writing and speaking skills. Skill trainings like floriculture and basic computer course is imparted. |
| Curriculum Development                                     | As an affiliated college of Nagaland University, the College is not authorized to develop curriculum. The prescribed syllabi are followed.   |
| Admission of Students                                      | Admission committee is constituted to look after the affairs of Admission. The Committee actually prepares the prospectus of the College and determines the criteria for admission of students to the college.   |

6.2.2 – Implementation of e-governance in areas of operations:

| E-governance area             | Details  |
|-------------------------------|--|
| Administration                | Bio Metric Attendance for Staff                          |
| Administration                | Installation of CCTV in and around the Campus            |
| Student Admission and Support | Dissemination of Admission Notice on the College Website |

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year              | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|-------------------|-----------------|--|--|-------------------|
| Nil               | NIL             | NIL  | NIL  | Nil               |
| No file uploaded. |                 |  |  |                   |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year                      | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date  | To Date | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|---------------------------|--|---|------------|---------|---|---|
| 2019                      | Introduction to Research Methodology   | Nil   | 30/03/2020 | Nil     | 53                                      | Nil   |
| 2019                      | Road Safety Awareness Program  | Road Safety Awareness Program   | 30/07/2019 | Nil     | 35                                      | 21  |
| 2019                      | Paper Bag Making Training  | Paper Bag Making Training   | 05/06/2019 | Nil     | 35                                      | 21  |
| <a href="#">View File</a> |  |   |            |         |   |   |

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date  | To date    | Duration |
|---|---------------------------------|------------|------------|----------|
| Introduction to Research Methodology            | 53                              | 30/03/2019 | Nil        | 1        |
| Two Days national Seminar on                    | 1                               | 14/11/2019 | 15/11/2019 | 2        |

|  |   |            |            |   |
|--|---|------------|------------|---|
| Emerging Debates and Issues in North East India                      |   |            |            |   |
| Two Days National Seminar on State, Governance in North East India   | 1 | 28/11/2019 | 29/11/2019 | 2 |
| Tenyidie Annual Seminar  | 2 | 29/05/2019 | 31/05/2019 | 3 |
| Tenyidie Diemvu Nyi  | 2 | 30/05/2019 | Nil        | 1 |
| Seminar on Professional Ethics and Learning Outcomes at School Level | 2 | 29/04/2019 | Nil        | 1 |
| <a href="#">View File</a>  |   |            |            |   |

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching  |           | Non-teaching |           |
|-----------|-----------|--------------|-----------|
| Permanent | Full Time | Permanent    | Full Time |
| 22        | 35        | 14           | 21        |

6.3.5 – Welfare schemes for

| Teaching   | Non-teaching   | Students  |
|--|--|---|
| General Insurance Scheme (GIS), General Provident Fund (GPF), National Pension Scheme (NPS), Loan facilities from Banks on the recommendations and forwarding from the Head of the Institution, Medical reimbursement for those who apply, Maternity leave, Day care Centre for children of faculty and staff. | General Insurance Scheme (GIS), General Provident Fund (GPF), National Pension Scheme (NPS), Loan facilities from Banks on the recommendations and forwarding from the Head of the Institution, Medical reimbursement for those who apply, Maternity leave, Day care Centre for children of faculty and staff. Children Education Allowance for Grade IV staff only. | ST Post Matric Scholarship from Government . Cash awards to meritorious needy students from the college, cash awards for the best student awarded by the Department of Political Science and Department of Tenyidie respectively to their students. |

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Office of the Accountant General (audit), Nagaland conducts the external financial audit. The Department of Higher Education, Government of Nagaland also conducts its internal audit from time to time. At the institutional level,

the funds generated from student's fee, college development fee and library development fee are monitored by the college authority and audited by the College Audit Committee on a periodic basis. Further the Audit Committee also looks into the accounts or respective college bodies so as to maintain effective and transparent utilization of funds as and when need arises.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals  | Funds/ Grnats received in Rs. | Purpose             |
|---|-------------------------------|---------------------|
| Zeneikhonuo Vimero ADC<br>Pfutsero, Kikruma<br>Village, Pfutseromi<br>Village, Phusachodu<br>Village, Kami Village,<br>Zapami Village,<br>Khezhakeno Village,<br>Tsupfume Village, K Bawe<br>Village, Thipuzumi<br>Village, Lasumi Village,<br>Kulazu Basa Village,<br>Chizami Village, Nei | 716000                        | College Development |
| <a href="#">View File</a>   |                               |                     |

6.4.3 – Total corpus fund generated

|   |
|---|
| 0 |
|---|

## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type     | External |   | Internal |   |
|----------------|----------|---|----------|---|
|                | Yes/No   | Agency  | Yes/No   | Authority   |
| Academic       | Yes      | Directorate of Higher Education, Government of Nagaland | Yes      | Directorate of Higher Education, Government of Nagaland |
| Administrative | Yes      | Directorate of Higher Education, Government of Nagaland | Yes      | Directorate of Higher Education, Government of Nagaland |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

|  |
|--|
| The Parent Teacher Association meets time to time to share concerns, feedbacks and various other aspects regarding the students and the college. Feedbacks received from such meetings are given due consideration. Active Participation in all major activities of the College. |
|--|

6.5.3 – Development programmes for support staff (at least three)

|  |
|--|
| 1. Introduction to Research Methodology 2.Road Safety Awareness Program 3. Paper Bag making Training Program |
|--|

6.5.4 – Post Accreditation initiative(s) (mention at least three)

|   |
|---|
| 1. Installation of 62.5 KV 2. Applied for IGNOU Study Centre 3. Applied for NCC |
|---|



### 6.5.5 – Internal Quality Assurance System Details

|  |     |
|--|-----|
| a) Submission of Data for AISHE portal | Yes |
| b) Participation in NIRF               | No  |
| c) ISO certification                   | No  |
| d) NBA or any other quality audit      | No  |

### 6.5.6 – Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC   | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|------|--------------------------------------|-------------------------|---------------|-------------|------------------------|
| 2019 | NAAC Assessment                      | 17/09/2019              | 18/09/2019    | 18/09/2019  | Nil                    |
| 2019 | Introduction to Research Methodology | 30/03/2019              | 30/03/2019    | 30/03/2019  | 53                     |
| 2019 | Paper Bag Making Training Program    | 05/06/2019              | 05/06/2019    | 05/06/2019  | 309                    |
| 2019 | Road Safety Awareness Program        | 30/07/2019              | 30/07/2019    | 30/07/2019  | 317                    |

[View File](#)

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme | Period from | Period To | Number of Participants |      |
|------------------------|-------------|-----------|------------------------|------|
|                        |             |           | Female                 | Male |
| NIL                    | Nil         | Nil       | Nil                    | Nil  |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

| Percentage of power requirement of the University met by the renewable energy sources   |
|---|
| In order to promote environmental consciousness and sustainability, the college undertakes planting, nurturing and maintenance of tree saplings, flowers and cleanliness drive in and around the campus. Additional LED lights have been installed and necessary replacement of LED bulbs is done to assure proper lighting in various classes and offices in the campus. Paper usages and e-waste material minimization is encouraged in the college. Compost pits for biodegradable matter are constructed for conversion to manure which is utilized in the floriculture unit of the college. Use of plastic and other environmentally hazardous materials in the college is discouraged. Notices are pasted near electrical boards to remind the user to switch off all electrical appliances when not in use. The college has a rain water harvesting reservoir of 2,000 lts capacity. |

7.1.3 – Differently abled (Divyangjan) friendliness



| Item facilities         | Yes/No | Number of beneficiaries |
|-------------------------|--------|-------------------------|
| Physical facilities     | Yes    | Nil                     |
| Ramp/Rails              | Yes    | Nil                     |
| Rest Rooms              | Yes    | Nil                     |
| Scribes for examination | Yes    | Nil                     |

#### 7.1.4 – Inclusion and Situatedness

| Year              | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
|-------------------|--|--|------|----------|--------------------|------------------|--|
| 2019              | Nil  | Nil  | Nil  | Nil      | NIL                | NIL              | Nil  |
| No file uploaded. |  |  |      |          |                    |                  |  |

#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title              | Date of publication | Follow up(max 100 words)  |
|--------------------|---------------------|---|
| College Prospectus | 10/01/2019          | The prospectus contains different graduate programmes, admission procedure and free structure for B.A, admission policy, rules and regulations of the college, extracurricular and extension activities, objective of the college, location and college profile, faculty profile for academic staff, and the vision and mission statement of the college. |

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity   | Duration From | Duration To | Number of participants |
|--|---------------|-------------|------------------------|
| World Environment Day observation cum Paper Bag making training under the them 'Beat Air Pollution and Save The Earth' | 05/06/2019    | 05/06/2019  | 170                    |
| Road Safety Awareness  | 30/07/2019    | 30/07/2019  | 317                    |
| <a href="#">View File</a>  |               |             |                        |

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. The Campus Green and NSS took the initiative in maintain the cleanliness of the college campus. Tree plantation was done to observe the world environment

day.

2. World Earth Day' was observed and activities like waste management and individual responsibilities towards an Eco-friendly campus were promoted.

3. The waste produced from the college are collected and segregated for proper disposal which is taken care by the municipal waste management truck.

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

1. **NEEDY STUDENTS WELFARE FUND. OBJECTIVE:** I. The core objective is to aid needy yet academically good students to pursue their academic goals. II. To foster the educational, moral and social development of the students. III. To encourage and promote the welfare of the needy students and make a positive impact on the society. IV. To provide equal opportunity to the students who cannot afford college education. **CONTEXT** The colleges being situated in a rural area, most of the students are from neighboring villages. It is observed that majority of the students of the student comes from dysfunctional, broken and low-income family being a community-oriented institute the college has set up the Needy Students Welfare Fund to identify such students and aid them by means of waiving off their admission fees. This humble initiative of the college has been successful in providing an opportunity to the needy students in pursuing their academic goals and instilling self-confidence and fostering a sense of competition in them. The practice Needy student's welfare fund was instituted in 2016. a committee consisting of principal and six teaching faculty members looks after the implementation and operation of the fund. The fund operates fully on the contribution from the staff of the college. Contribution is also received from donors, organization and philanthropers. A separate saving bank account is maintained for necessary transactions. Evidence of success The existence of the fund has proved to be of great benefit to the needy students.

As the continuation of the fund depends on the attendance and the academic performance of the students, this greatly works in encouraging and motivating students to work hard and maintain consistent good results. This practice helps in instilling a sense of gratitude, responsibility and duty towards the community and to those who are in need of help. At present 6 students are benefitted by the fund. 2. **STUDENT - TEACHER PARTNERSHIP IN DEVELOPING LANDSCAPE GARDENING IN THE CAMPUS OBJECTIVE:** This practice has been taken up by the college with the following objectives in view: I. To develop and utilize the open land space in the campus for purposeful activities-plantation of edible and non-plants. II. Campus beautification. III. To nurture creativity and a sense of connection with nature. IV. To foster team spirit and partnership between students and teachers. **CONTEX** Pftusero is known for its vegetable produce all over the state. Its climatic condition and soil fertility is very conducive for growing a wide variety of plants and vegetables. Given such natural bounty, the college has adopted this practice in order to inculcate in the students awareness and a sense of responsibility to preserve and nurture the blessings of nature while in pursuit of their academic goals. **PRACTICE** The designing of the landscape and implementation of this practice is carried out collaboratively by the students and teachers. In accordance with the master plan of the new campus, efforts are made to utilize the open space in the campus to the maximum for beneficial activities. Through this practice students are taught gardening skills, knowledge of plants, plantation techniques, and nature of growth. It also provides an opportunity for students and teachers to work together as a team and to imbibe dignity of labor which is gradually becoming a dying culture today. **EVIDENCE OF SUCCESS** Students and teachers have shown a great enthusiasm in this venture. They have used their creativity and skills for developing the overall landscape and greatly enhance the aesthetic view of the campus. The concept of growing adible and non-adible plants in the campus has enable teachers and students to learn and understand

better knowledge of plantation, importance of crop rotation, the practice of organic farming and its impact on the environment.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://pfutserocollege.in/wp-content/uploads/2021/05/College-best-Practice-.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The Admission Policy of the college, without a doubt, ought to be considered its distinctive area of working towards realization of its vision statement. It may not sound glamorous enough but it is unique in principle and in practice. Laboring in the midst and through the many hurdles of trying to educate pupils from very deprived circumstances of the society is the solemn priority of the institution for more than three decades. Admission of students to the college is done within the guidelines agreed in the Admission policy. Pfutsero College is the only Arts Government College in the Sub-division and with the influx of student seeking admission from all over the Sub-division, unless a determining policy is formulated, threat of discordance and chaos remain very real. So this policy is put into practice to provide fair and transparent service. The policy insures cent percent admission to students who pass out from Government Higher Secondary Schools and private schools of this area. Such being the admission process we have majority of students from very poor background not only financially but also academically. Many students although aspiring to enter private colleges cannot do so with poor results and insufficient means. The College caters to the demands of this bulky category of students by providing them the opportunity to pursue higher studies over the years. In spite of the many apparent and unapparent real existing difficulties confronted by the college due to this respective admission policy it has been performing well. The college takes pride in the fact that over the years it has produced many outstanding, dynamic personalities. Given the opportunity, proper guidance, motivation, instilling trust in ourself have gone into developing and prospering these students to reach heights the college can be proud of. They remain our assets and driving force in working towards realization of our college's vision statement: 'the college pledges not only to strive for excellence, but also to prepare and nurture integrated personalities men and women whose intellectual, mental, moral and physical faculties have been harmoniously developed to become ideal persons and citizens who understand the meaning of life and what it demands from them'. Considered one of the oldest colleges in the state it has a faculty of experienced and seasoned teachers numbering over 35 and over 340 students.

Provide the weblink of the institution

<http://pfutserocollege.in/wp-content/uploads/2021/05/Institutional-Distintiveness-.pdf>

### 8.Future Plans of Actions for Next Academic Year

1. To organize International, National and State Level Seminars/Workshops through funding agency.
2. To pursue for Permanent Affiliation with Nagaland University and 12b of the UGC Act.
3. To take up minor research work with students to motivate them towards research based knowledge.
4. To establish IGNOU Learner's Support Centre.
5. To establish NCC .
6. To pressure the Contractors to hasten the ongoing new Academic building construction.