YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution	Pfutsero Government College
• Name of the Head of the institution	Dr. Bweyhunle Khing
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03865-262456
• Mobile No:	7630944565
• Registered e-mail	pfutserocollege.pfutsero@gmail.com
• Alternate e-mail	khing1950@gmail.com
• Address	Pfutsero Government College, Zhipa colony, Pfutsero Town, Pfutsero, 797107, District Phek:Nagaland, India
• City/Town	Pfutsero Town
• State/UT	Nagaland
• Pin Code	797107

2.Institutional status

• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Rural

- Financial Status   **UGC 2f and 12(B)**

- Name of the Affiliating University   **Nagaland University**

- Name of the IQAC Coordinator   **Mr. Wepekhro Wetsah**

- Phone No.   **8974100995**

- Alternate phone No.   **9436814547**

- Mobile   **8974100995**

- IQAC e-mail address   **pfutserocollege.pfutsero@gmail.com**

- Alternate e-mail address   **wepekhro@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)   http://pfutserocollege.in/wp-content/uploads/2023/11/AQAR-2021-22.pdf

4.Whether Academic Calendar prepared during the year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: http://pfutserocollege.in/wp-content/uploads/2023/11/Academic-Calendar-2022-2023.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.27**	**2019**	**18/10/2019**	**17/10/2024**

6.Date of Establishment of IQAC   **10/04/2013**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Pfutsero Government College	**State Budget**	**Government of Nagaland**	**2022-2023**	**1,60,000.00**

8.Whether composition of IQAC as per latest NAAC guidelines   `Yes`

- Upload latest notification of formation of IQAC   [View File](#)

9.No. of IQAC meetings held during the year   `6`

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   `Yes`

- If No, please upload the minutes of the meeting(s) and Action Taken Report   [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   `No`

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

`Executed prep-school for Civil Service Examination under 'PROJECT ASPIRE'.`

`Organized One Day Seminar on Mental Health and Seminar on Career Guidance on 17th September 2022 and 6th May 2023 respectively.`

`Organized National Webinar on NEP (2020) with special reference to Higher Education on 13th December 2022.`

`Organized One-Day Faculty Exchange Program between Pfutsero Government College and Phek Government College on 4th April 2023.`

`1. Participated in Mega Tree Plantation drive between Pfutsero Town and Sakraba village on the 4th June 2022. 2. NSS visit to Children's Home, Rukizu Colony on 29th Julu 2022 3. Cleanliness Drive at Pfutseromi Village by the NSS volunteers on the 30th July 2022. 4. Evangelical Union of PGC organized a Mission Week from the 1st- 7th August 2022. 5. Partook in the 75th Independence Day March Pass 2022 and observed Har Ghar Tiranga-75th Azadi Ka Amrit Mahotsav. 6. Poster Competition on HIV/AIDS on 2nd Nov. 2022. 7. Department of Economics academic interaction with students of Tewelhi Medo`

Tyrannus Higher Sec. School on 25th May 2023. 8. Conducted 6 Mass Social work at the college campus, new campus site and Landscape-gardening site.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To organize State and National level Seminars/Webinar/Workshops.	IQAC successfully Organized 1. One Day Seminar on Mental Health on 17th September 2022. 2. National Webinar on NEP (2020) with special reference to Higher Education on 13th December 2022. 3. Seminar on Career Guidance on 6th May 2023. 4. organized One-Day Faculty Exchange Program between Pfutsero Government College and Phek Government College on 4th April 2023.
To pursue for Permanent Affiliation	The college was granted permanent affiliation on 11th October 2022
Emphasis on faculty extension services.	1. Participated in Mega Tree Plantation drive between Pfutsero Town and Sakraba village on the 4th June 2022. 2. NSS visit to Children's Home, Rukizu Colony on 29th Julu 2022 3. Cleanliness Drive at Pfutseromi Village by the NSS volunteers on the 30th July 2022. 4. Evangelical Union of PGC organized a Mission Week from the 1st- 7th August 2022. 5. Partook in the 75th Independence Day March Pass 2022 and observed Har Ghar Tiranga-75th Azadi Ka Amrit Mahotsav. 6. Poster Competition on HIV/AIDS on 2nd Nov. 2022. 7. Department of Economics academic interaction with students of Tewelhi Medo Tyrannus Higher

	Sec. School on 25th May 2023.
Infrastructural development	Successfully constructed a 12,000 litre rainwater tank
To install Solar Power Generation	Successfully installed a Solar Power Pack

13.Whether the AQAR was placed before statutory body?   No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

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• Name of the Head of the institution	Dr. Bweyhunle Khing
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To install Solar Power Generation	Successfully installed a Solar Power Pack

13.Whether the AQAR was placed before statutory body?	**No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	**Nil**

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-2022	**20/12/2022**

15.Multidisciplinary / interdisciplinary

Multidisciplinary/Interdisciplinary: The PGC is affiliated with Nagaland University, offering courses aligned with the National Education Policy (NEP), aimed at developing responsible, thoughtful, well-rounded, and creative individuals. Keeping in mind that achieving such a standard is possible through holistic and multidisciplinary education, giving students the freedom to shape their studies. In this regard, the institution abides by the nation's recommended standards FYUGP. With a flexible multiple-entry and exit degree, it offers options for majors in preferred subjects. The institution offers honors in the following subjects: Economics, Education, English, Political Science, Sociology, Tenyidie (MIL), Environmental Studies is offered as a compulsory paper. In the interest of the students, the curriculum is built in a manner that is flexible in the choices of their core subjects, and in addition, students are given the leverage to choose one GE paper of their preference.

16.Academic bank of credits (ABC):

The institution does not follow the Academic bank of credits system as it adheres to the curriculum framed by Nagaland University and therefore not prescribed in the reported period.

17.Skill development:

Strategized to meet the demand for skilled employable youth, the institution equips students through skill enhancement courses,

offering a "one-year floriculture course" to fifth and sixth-semester students and a six-month diploma in computer application. Floriculture, identified as a sunrise industry and export-oriented, has emerged as a high-growth industry due to a steady increase in demand. Given this potential, the institution has taken a keen interest in developing students' skills in this field. This one-year course incorporates interested fifth and sixth-semester students and is adopted from Kohima Science College Floriculture Enhancement Course (BOS 3.11). Classes are offered as per the prescribed syllabus, while practical classes are conducted in the poly house of the institution. This study helps students learn the art of nurturing plants, understanding market demand, and its varieties. Diploma in Computer Education: In an era where technology is at its height, basic computer skills assume a co-requirement vital to ensure a career in the future. The diploma in computer application at the institution is affiliated with AICSM under the Government of India NCTS Diploma in Computer Education (DCA Course Code: 0116). This diploma lasts for six months and is offered to interested students from the 5th and 6th semesters of the institution.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The institution does not offer appropriate intergartion of Indian knowledge system using online course as it does not come under the framework of Nagaland University curriculum, which the institution is affiliated to.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The institution's curriculum is designed under the National Education Policy (NEP) 2020. Thoughtfully catering to a holistic multi disciplinary education, students are offered various options in the choice of their subjects and flexibility in entry and exit. In addition to this, the institution also offers skill enhancement courses in floriculture and diploma in Computer Application (DCA). This strategic reconstruction of the NEP course by the Nation, also emphasized and applied by the Nagaland University, is the precise reason to enable optimum outcome at par with the nations standard among the students through the education course offered.

20.Distance education/online education:

To introduce distance /online education, the institution has applied for an IGNOU centre. All requirements for the induction of IGNOU centre has been fulfilled by the institution while the

official approval and implemetation is under process. Synchronizing the traditional classroom with modern ICT classes, the institution caters to the need of the students through online platforms for their assignments, informations, notifications and the like.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	15

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	310

File Description	Documents
Data Template	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	58

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	88

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1	38

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2

Number of Sanctioned posts during the year | **29**

File Description	Documents
Data Template	View File

4.Institution

4.1

Total number of Classrooms and Seminar halls | **20**

4.2

Total expenditure excluding salary during the year (INR in lakhs) | **35,43,160.00**

4.3

Total number of computers on campus for academic purposes | **35**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college is affiliated with Nagaland University and follows the curriculum prescribed by the university. The planning of the Academic Calendar for odd/even semesters and co-curricular activities is executed by the College Authority and IQAC. The college maintains a transparent administration to cater to the needs of students from diverse backgrounds. Teaching, learning, and evaluation processes are conducted transparently. Steps such as mentoring and tutorial classes are implemented to improve the performance of students. Periodic departmental meetings are held to analyse the progressof departmental activities, and necessary actions taken. Extracurricular education is provided throughactivities such as Cultural Week, Sports Week, Literary activitiesto promoteholistic development of students.

Feedback from students and teachers on curriculum delivery is collected, and suggestions put forth are analyzed. Field trips and study tours enhance students' critical skills, making the learning experience more effective. Teachers utilize ICT tools, LCD projectors, audio-visual displays, and PowerPoint presentations for effective teaching, incorporating a learning management system to break free from traditional pedagogical methods.

Faculty members invigilate examinations, examine and scrutinize answer scripts, conduct papaer presentations, carry out mini projects departmentally and occationally recuperate by taking students to field trips.They also regularly attend faculty development programs according to the revised syllabus andparticipate in seminars, webinars, and workshops to enhance their teaching skills.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://pfutserocollege.in/wp-content/uploads/2023/11/Academic-Calendar-2022-2023.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar earmarks dedicated slots for important days and weeklong educational programs. The academic calendar is divided into two parts – Part I for the even semester and Part II for the odd semester. The schedule of examinations is determined by Nagaland University and is displayed on the collegewebsite. Currently, the Choice-Based Credit System (CBCS), NEP 2020, and old university courses are followed side by side.The schedule for internal assessments is established in advance and communicated to the students. Under CBCS, students' performance and progress are regularly appraised. Internal assessments are conductedevery semester before university exams. For the purpose of continuous internal evaluation, students are regularly assessed on various parameters, including tests, assignment writing, public speaking, and group activities. Examination records and results analysis are systematically maintained for futurereference. The institution systematically keeps up with the academic calender for orderly

conduct of academicand co-curricular activities by respectiveclubs, committees, and cells constituted by the institution.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	https://pfutserocollege.in/wp-content/uploads/2023/11/Academic-Calendar-2022-2023.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

1

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

34

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

34

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The College follows a curriculum wherein several undergraduate programs incorporate in their respective courses topics

coveringcrosscutting issues relevant to Gender, Environment and Sustainability, Human values and Professional Ethics.

The College through various cells and committees such as Women Cell, Anti- Sexual Harassment Cell, Anti- Raging Committee and Students Grievances Redressal Celladdress to specific issues and ensure the well-being and safety of the students. NCC Unit, NSS Unit and Red Ribbon Club (RRC) of the college play an important role in imparting human values and equipping the students to become informed and responsible citizens. These Commitees and Clubs play a crucial role in fostering a harmonious, supporting and secure environment within the institution. They are instrumental in safeguarding the rights, interests and well-being of the students as well as faculty to disseminate socio- legal awareness and take up initiatives to support vulnerable section in the college.

The institution also makes continuous effort to instill social, moral, and cultural values in students.Extra- curricularand extension activities creating environmental awareness and social responsibility. These create self-awareness and pave way for improvement.

To enhance the confidence of save space in the institution,CCTV surveillance are installed.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<u>View File</u>

1.3.3 - Number of students undertaking project work/field work/ internships

78

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<u>View File</u>

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**C. Any 2 of the above**

File Description	Documents
URL for stakeholder feedback report	[View File]()
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	[View File]()
URL for feedback report	http://pfutserocollege.in/feedback-reports/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

450

File Description	Documents
Any additional information	[View File]()
Institutional data in prescribed format	[View File]()

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

2

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Pfutsero Government College places paramount importance on evaluating students' learning levels and employs a systematic approach for their overall development, tailoring strategies for both advanced and slow learners. Identification methods include teaching-learning processes, mentor-mentee interactions, assignments, examinations, seminars, and comprehension assessments.

For advanced learners, the institution facilitates participation in competitions, recommends additional readings, and fosters leadership and communication skills through council involvement and extracurricular activities.

Slow learners benefit from mentor-mentee sessions that provide emotional support and act as professional counseling. Remedial classes and simplified notes are offered to enhance academic performance, and active participation in college programs and committees contributes to their holistic development.

Pfutsero Government College's commitment to individualized support ensures a comprehensive educational experience, addressing the unique needs of both advanced and slow learners. Through this tailored approach, the institution strives to cultivate excellence and confidence in all students, fostering a conducive environment for their academic and personal growth.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
310	38

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The Pfutsero Government College practices various student centric activities to enhancetheir learning experiences. The college encourages students to practice various technical and non-technical skills through project development, seminars, workshops, study tours, field trips and vocational and skills course. The NSS, NCC, Red Ribbon club, Evangelical Union (E.U) PGC and Magazine Committee give ample opportunity to students in creating awareness on social issues and value-based education. These activities are organizedto make sure that students are exercising the necessary skills, reflecting on their experiences, and developing their skills.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The Pfutsero Government College uses diverse ICT tools for effecting teaching-learning process. Although not all classrooms are enabled with LCD projector, the institution encourages the faculty membersto use installed projector rooms when available. In order to expose the students to advanced information and practical learning, the faculty members use IT-enabled learning materials like PPT, video clips, audio systems, and web sources. The institution has also initiated to bring new development to meet the changing demand of education. As a result, the college premises isWi-Fi enabled. The institution also has a computer lab and each department is provided with a computer. To enhance the knowledge of the faculty membersand students, online public Access

Catalogue are provided in the library. Printing facilities are available for both faculties and students. Email, and social networking platforms are used by both students and faculties for communication and information sharing.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://pfutserocollege.in/ict-ppt-classroom/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

38

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

26

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc.

/ D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

4

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

38

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Being affiliated to Nagaland University, the Pfutsero Government College prepares an Academic Calendar in line with the affiliated university calendar. With the introduction of semester system, the students are evaluated through various methods for internal assessment. According to the academic calendar, a student has to appear two internal examinations, submit assignments and have to present a class-presentation. Two internal examinations arecompulsory for all students and the questions are set internally. However, at the time of entering mark the best one is selected. The faculties are given certain time period to evaluate the answer book before distributing to the students. Grievances if any are also addressed. Assignment topics are given by the

assigned subject teacher to encourage students to take up research. Assignments topics are discussed with students. Class presentation are conducted either individually or in group as preferred by the faculty with an aim to improve students' communications and participation.

For transparent and robust assessment, the college has set up Examination Committee headed by the Vice Principal of the college and HoDs as its members. They take the responsibilities of conducting internal examination in accordance to the academic calendar and also for displaying the final result.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

To address all grievances, time-bound and efficiency related to internal examination of the Pfutsero Government College, the institution has set up Examination Committee headed by the Vice Principal with theHoDs as its members. The Committee schedule the dates and times of internal examinations. For fair conduct of the examination, invigilators are assigned, who thenfreezes all electronic gadgetsfrom students before entering the exam halls. If any discrepancyregarding examination (question paper) is found, it is immediately brought to the notice of the Examination Committee.If any student is unsatisfied with the marks obtained, he/she is permitted to consult the concerned subject teacher for clarification of the same.Final internal examination marks have to be submitted by the concern faculty to the Examination Committee through the HoDs. Thereon, a separate sittting will be held by the Examination Committee to decide the final results to be displayed for the students. Detained list is prepared well in advance using a set of standards common criteria. After result declaration of internal assessments, if any student has objection,he/she has to address only to the Examination Committee before the student fill up the University examination form.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The Pfutsero Government College is well aware of the stated Programme and Course outcomes offered to the institution. At present, the College has one programme i.e. Bachelor of Arts which is offered to the undergraduate students. The college offers eight subjects (Departments) - Economics, Education, English, Environmental Science, History, Political Science, Sociology and Tenyidie.

Being affiliated to the Nagaland University, three different systems are in operation. The Final Year students come under the Non-CBCS, the second year comes under Credit Base Choice System (CBCS) and first year under New Education Policy 2020. The hard copy and the Soft Copy of syllabi and learning Outcomes are available in the college website. The students are also made aware of the same by the respective course in-charge or through respective departments.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	http://pfutserocollege.in/wp-content/uploads/2021/05/program-outcome.pdf
Upload COs for all courses (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Pfutsero Government College uses the established course outcomes as a guide, where the faculty practices a continuous evaluation procedure to track each student's performance. The course in-charge teacher explains the Course Objectives (CO) at the beginning of each semester.The following criteria are used to assess how well students have met the program outcomes, program

specific outcomes, and course outcomes:

1. End Semester University Examination: Being affiliated to Nagaland University, the college follows the Academic Calendar of theuniversity. The students are required to take end semester examinations set by the university.

2. Internal Examination: The Internal Assessment constitutes 30% weightage of the total marks (100) in each subject for 4 credits and 20% of the total marks (50) for 2 credit course. For internal assessment the college conducts two internal examinations, assignments and class presentation. Quizzes or objective questions are also conducted, if needed.Field/Project work for environment studies and SEC course.

3. Result Analysis: Each semester's results are analyzed for each subject that show the proportion of students in each category according to their cumulative grade point average (CGPA). This is a useful metric for assessing how well POs, PSOs, and COs are meeting the university's requirements for accomplishment.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://pfutserocollege.in/wp-content/uploads/2021/05/program-outcome.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

69

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://pfutserocollege.in/wp-content/uploads/2023/11/Students-Satisfaction-Survey-2022-2023.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

500000

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://fincomindia.nic.in/

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

3

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

5

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

3

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

As implicated strongly in the institutions Core Values, in matters concerning Responsibility, Leadership and Society building. The institution is committed genuinely in the effort of elevating social consciousness, concerning service, responsibility and duty.

Activities:

As evidence to this, the institution has positively absorbed every opportunity to sensitize students and faculty in the art of community building through activities carried out mentioned below: Mega Tree Plantation between Pfutsero and Sakraba, in commemoration of World Environment Day. NSS visit to Children's Home, Rukizu colony on the 29th of July 2022. Voluntary cleanliness drive was organized by the NSS at Pfutseromi village by the NSS on the 30th of July 2022. The Evangelical Union of the college held a Mission Week from the 1st to 7th of August 2022 with delegates from Educational institutions around Pfutsero. A One Day Faculty Exchange Program between Pfutsero Government College and Phek Government College was carried out on the 4th of April 2022. The Department of Economics Pfutsero Government College extended an interaction Program to the 11th and 12th students of Tewelhi Medo Tyrannus Higher Secondary School Pfutsero on the 25th of May 2023.

Impact:

These Extension Activities, carried out by the institutions has developed student's community relationship, leadership skill, propelled self confidence and has shaped students take responsibility with enthusiasm.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

2

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

6

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

6

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

7

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

8

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution possesses ample infrastructure and physical facilities dedicated to teaching and learning. This includes classrooms, and computing equipment, fostering overall student development. With 20 classrooms, some equipped with LCD projectors, the college facilitates an effective teaching and learning process. The campus features one computer room, one library, two administrative rooms, a non-teaching staffroom, a multi-purpose auditorium, a canteen, two sets of sound systems, five projectors with screens, a seminar hall, two staff quarters, a first-aid room, a girls' common room, a museum cum cultural room, a RUSA office, an NSS office, two smart boards, an exam section room, a floriculture classroom for theory, an Evangelical Union office, two kitchens, two fire extinguishers, a fire alarm, a 16,000-liter rainwater harvesting reservoir, five inverters, nine solar panels, fifteen printers, computers, a handy cam, a digital camera, four CCTV cameras, and two television sets.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	http://pfutserocollege.in/facilities-2/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution provides ample facilities for cultural activities and sports, both indoors and outdoors, aiming for the holistic development of students. A multipurpose hall is available for indoor games such as table tennis, carom, and chess. Due to a lack of open space on the campus, the college collaborates with the ADC Pfutsero to organize the Annual Games and Sports Week at Pfutsero Town Sports Complex. Additionally, an MOU with the Badminton Association Pfutsero allows students and faculty to participate in badminton. The sports committee oversees and coordinates all sports-related activities. The cultural committee at Pfutsero Government College supervises cultural events, where students showcase their talents in indigenous songs, dance, and skits to promote and preserve cultural identity. Recognizing excellence, certificates are awarded to outstanding individual and group performers across all categories.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	http://pfutserocollege.in/mou/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

5

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	http://pfutserocollege.in/ict-ppt-classroom/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

4.73

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- **Name of ILMS software- SOUL**
- **Nature of automation (fully or partially)-Partial**
- **Version-2.0**
- **Year of Automation-2017**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**C. Any 2 of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<u>View File</u>

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.61

File Description	Documents
Any additional information	<u>View File</u>
Audited statements of accounts	<u>View File</u>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

39

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Pfutsero Government College ensures up-to-date facilities and internet connectivity, including Wi-Fi, catering to the needs of students, various departments, and administrative offices. The college boasts 35 desktop computers, five laptops with recent configurations, 15 printers and scanners, and five LCD projectors with relevant software. Additionally, there are five classrooms equipped with LCD facilities, five smart classrooms, and 20 classrooms featuring Wi-Fi/LAN facilities. The seminar hall is equipped with ICT facilities for projects, academic assignments, research papers, and related programs.

Computing and internet resources are accessible to all faculty and students, enabling them to use them for academic projects, practical sessions, and e-resource utilization. The entire college is Wi-Fi-enabled, and login credentials are provided to all faculty and students. Supported by a 34mbps LAN and Wi-Fi system, all computers benefit from a 24/7 Wi-Fi facility with high-speed (34mbps) connectivity within the college campus. This IT infrastructure and internet connectivity empower students with email access, net surfing, uploading and downloading of WAP-based applications, aiding them in preparing projects and seminars.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	http://pfutserocollege.in/facilities-2/

4.3.2 - Number of Computers

35

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution	**B. 30 - 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

35.43

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

With the aim to oversee the maintenance and utilization of the various infrastructural development and facilities of the college, the Pfutsero Government College set up various committees. The various committees include Library Committee, Games and sports Committee, First Aid Committee, Computer Education Committee,

Games and Sports Committee, Tender and Purchase Development Committee, etc. Each committee is provided with budgetary provisions for maintaining the existing infrastructure and procurement of necessary equipments. In order to support academic curriculum, Updated journals, magazines, reference books are made available for references in the library. The library committee purchases materials based on the requirement in consultation with the HODs. The college library is overseen by the librarian and Asst. librarian. The Games and Sport committee has set up in order to enhance the students participation in the field of sports. The sport committee organizes Games and sports meet annually and students engaged themselves in inter-colleges and university sports activities. Sports equipments are overseen by the sports committee, procurement or replacements are funded from sports fees. All electronic equipments such as computers, Printers, Projectors and sound equipments are put under the care of the Computer Education Committee. These equipments are regularly serviced. The college authority oversees the college decorum and each class is assigned a class representative to look after the welfare of the students and cleanliness of the classrooms. Periodical cleanliness drives are organized in the college campus.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

240

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

3

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**C. 2 of the above**

File Description	Documents
Link to institutional website	http://pfutserocollege.in/facilities-2/
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

223

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

223

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

5

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

12

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

5

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Pfutsero Government college Students union (PGCSU) is the only student's body that functions under the college. PGCSU is affiliated to All Nagaland College Students Union (ANGSU). The aims and objectives of the PGCSU are to promote harmonious relations among all sections of the college community, to foster social, cultural, intellectual and moral development of the students, to protect and promote the interests of the student community of the college, to cultivate mutual contact and spirit of oneness among the students. PGCSU actively participates in co-curricular and extracurricular activities. PGCSU plays a major role in multiple college events like Annual Sports Week, Annual Fresher's and Social Parting. Student's representatives are inducted into different committees of the college like Evangelical Union, Magazine committee, Games and sports committee, social and cultural committee, and participation in various activities through NCC, NSS and Red Ribbon Club of the college. The union participation in various events not only helps in promoting and students development but also helps the students to inculcate in themselves a sense of leadership and discipline.

File Description	Documents
Paste link for additional information	http://pfutserocollege.in/students-body/
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution

participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

7

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Pfutsero Government College Alumni Association (PGCAA) which was formed in 2013 works in the interest of the college and supports the college through its participation in all major events of the college. The association sets aside a particular day annually in the college Academic calendar as 'Alumni Day' so as to infuse in them a sense of belongingness to the college. In this way the association acts as a link, connecting passed out students and reaching out to them whenever their involvement or contribution is required. There are two awards instituted by the Alumni association: Alumni award which is sponsored by the Alumni Association to acknowledge the best performing student in both academic and co-curricular activities with a memento and citation and T L Singsit Award is given in honour of TL Singsit Former Principal and Vice- Principal PGC, sponsored by the Alumni Association and is given to the sincerest teacher every year.

Alumni Award (Best Graduate for the year 2022): Ms Khroyilo-ii Pfuno, Class of 2023

T.L Singsit Award (Best teacher Award for the year 2022): Mr Neichupe Kapfo, Vice Principal Pfutsero Government College.

File Description	Documents
Paste link for additional information	http://pfutserocollege.in/alumni-2/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision Statement: Enlighten Society through Holistic Education' Mission Statement: 1. To train students identify their potentials and strength. 2. To develop a sense of duty and responsibility towards self and society. 3. To maintain an atmosphere of complete academic freedom in pursuit of knowledge. 4. To inculcate strong moral values, promote self-discipline and civic mindedness. 5. To empower students and apply their acquired skills and knowledge in society building. The vision and mission statements of the institute are reflective of its commitment to quality education and making positive contributions to the society by producing intellectually competent students. The governance of the institute comprises of the Advisory Board, the Principal as the administrative head assisted the Vice Principal, various Head of Departments and the IQAC or effective functioning and execution of policies towards realizing it

File Description	Documents
Paste link for additional information	https://pfutserocollege.in/thecollege/objectives/
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization

and participative management.

To uphold a high standard of competence, theinstitution fosters effective and authentic leadership by decentralizing management responsibilities.

Withinwell-defined institutional structure,there is a specialized delegation of responsibilities. The Principal serves as the head of all Committees and Cells, with operational decisions and responsibilities resting in the capable hands of the respective Committee and Cell leaders, guided by their Convenors.

To facilitate the execution of these responsibilities, the Principal grants financial autonomy to the designated Committees and Cells, fostering effective utilization and creativity. This micro-management of funds is independently audited by theInternal Audit Committee, ensuring transparency, a culture of trust, accountability, a strong sense of teamwork, and regular communication.

Departmental affairs are overseen by the respective Head of Department (HoD), who meticulously supervises the overall tasks, encourages collaborative initiatives among their team members, strategically plans syllabus completion, stimulates innovative efforts, and places students as a top priority.

The institutional faculty convenes periodically to disseminate information, exchange viewpoints, opinions, and suggestions, all in alignment with the systematic functioning of our institution. This consistent commitment to effective leadership, decentralization of responsibilities, and full participation ensures a seamless management process without any disruptions.

File Description	Documents
Paste link for additional information	http://pfutserocollege.in/organogram/
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Institutional Quality Assurance Cell (IQAC)strategically guides all foundational and operational aspects of the institution's operations, encompassing academics, development, and

quality enhancement activities.

As part of its strategic plan, the institution has executed viriousinitiatives:

- The college in collaboration with Career Counselling Cell and district administrationlaunched 'PROJECT ASPIRE,' incorporating a Prep-School for the Civil Service Examination and an Orientation Program for the high-achieving students of the college.
- The Research Committee with the aim, to equip teachers on modern education pedagogy and teaching methods in higher education, organized a national webinar focusing on the National Education Policy (NEP) 2020.
- The Department of Economics initiated an Extension Service and Interaction Program with Class 11 and 12 students from TMTHSS, facilitating academic support, knowledge sharing, emphasizing community outreach and inclusivity.
- The college was granted permanent affiliation with Nagaland University on 11th October, 2022.
- A one day seminar on mental health was organized by Anti-Sexual Harassment Cell on 17th September, 2022 on the topic "Mental Health Consequences of Sexual Harassment"
- Seminar on Career Guidance: New Age Career in Digital Era and Civil Services Exam preparation organized by Career and Guidance Cell, Pfutsero Government College and IQAC on 6th May, 2023

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Pfutsero Government College, fully managed by the Government of Nagaland and permanently affiliated with Nagaland University, operates under theadministation of the Principal. Faculty and staff appointments adhere to the rules and regulations outlined by the Department of Higher Education, Government of Nagaland.

At the departmental level, Heads of Departments (HoDs) lead and manage their respective departments. HoDs oversee syllabus distribution, course coverage, mentor academic activities related to their department, and ensure academic discipline.

The Institutional Quality Assurance Cell (IQAC) coordinator, appointed by the Principal, is responsible for coordinating programs and activities aimed at enhancing quality within the college. IQAC oversees the preparation of the Annual Quality Assurance Report submitted to NAAC, based on established quality parameters.

Several committees and cells are established, where dedicated faculty members are granted autonomy to plan and execute various co-curricular activities within the college. The ministerial staff, led by the Head Assistant, provides crucial office support to the Principal.

The Student Council of the College plays a pivotal role in providing a platform for students to assume leadership roles, amplify the student voice, and collaborate with teachers and advisors to foster a better learning environment. This collective effort ensures the college operates effectively.

File Description	Documents
Paste link for additional information	https://pfutserocollege.in/iqac/
Link to Organogram of the Institution webpage	https://pfutserocollege.in/associations-and-committees/
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	D. Any 1 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The following measures are in place to support the well-being of both teaching and non-teaching staff within the institution:

1. General Insurance Scheme (GIS) 2. General Provident Fund (GPF) 3. National Pension Scheme (NPS) 4. Loan facilities from financial institutions based on the recommendation of the head of the institution 5. Medical reimbursement for eligible individuals 6. Maternity leave 7. Day Care center for the children of faculty and staff 8. Children education allowances for Grade IV staff 9. Staff association dedicated to the welfare of the institution's staff members.

These facilities contribute to the holistic support and well-being of the college community.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

1

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institutional Performance Appraisal System for both teaching and non-teaching staff is a comprehensive process, including the following key components:

1. Annual Performance Assessment Report (APAR): The teaching and non-teaching staff's annual performance reports are meticulously reviewed by the Principal. Subsequently, these reports are forwarded to higher authorities for further evaluation and assessment.

2. Academic Performance Indicator (API): This is a self-assessment form used to gauge academic performance. It is first verified and approved by the Principal and the IQAC Coordinator. Once verified, it is sent to higher authorities for evaluation. Meeting the established criteria within the API is a prerequisite for a teacher's eligibility for placement and promotion.

3. Ongoing Performance Review: The Principal conducts regular reviews and appraisals of the performance of each faculty member and various committees within the institution. These evaluations contribute to maintaining and enhancing the institution's overall performance and effectiveness.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The internal financial audit at the college is overseen by the Audit Committee, which consists of the Convenor and two other members. Its primary aim is to ensure accountability and transparency in accordance with NAAC requirements and to uphold good governance within the institution. As per the recent directives from the Directorate, the Committee conducts a mandatory audit after each semester's conclusion, focusing on three specific account heads:

1. College Development Fund 2. College Library Fund 3. IQAC Fund (and any other funds as necessary)

During these audits, the committee members meticulously scrutinize bills, vouchers, registers, and other relevant documents. They also request explanations or justifications for the accounts when deemed necessary. The internal audit report receives the counter-signature of both the Principal and the IQAC Coordinator. An abstract of this report is provided to the IQAC Coordinator to address any queries that may arise from students, parents, stakeholders, or others regarding the expenditures under these specific account heads.

Moreover, after the close of each semester, an abstract of the audit report is submitted to the Directorate of Higher Education. External audits are conducted by the Accountant General (AG), Nagaland, once every five years to ensure financial integrity and compliance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

As a government institution, the primary source of financial support stems from the Government of Nagaland. Allocations are made by the state government to cover expenses such as employee salaries, office overheads, procurement of materials, and acquisition of machinery and equipment. Moreover, during the admission process, the college levies College Development and Library fees in accordance with government-mandated rates. These collected fees are subsequently administered and disbursed within the college to meet its specific operational requirements.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Orderly record of teachers' academic progressionis maintainedbythe IQAC, such asteachers pursuingPh.D. andparticipation in programs like Orientation, Refresher Courses, and Faculty Development Programmes. The IQAC also maintains records of teachers presenting Seminar Papers at various levels and academic contributions such as research papers in journals.

Additionally, the IQACencourages faculty to utilize available ICT resources. They also support faculty in updating their ICT knowledge for better education delivery.

The IQAC manages regular updates of the college website for communication with teachers and students. The website provides key information about the institution, such as departmental profiles/activities, faculty details, courses, academic calendars, and upcoming events.

Furthermore, the IQAC oversees the functioning of institution committees, ensuring effective coordination. These committees operate within their designated cells, working closely with the IQAC to implement the institution's programs and policies, fostering a collaborative institutional environment.

File Description	Documents
Paste link for additional information	http://pfutserocollege.in/iqac/
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC at the institution consistently promoteeffective teaching-learning processby encouraging teachers to utilize ICT and update teaching materials. Student assessments encompass class tests, assignments, group discussions, fieldwork/trip reports, and peer group teaching, all in accordance with university guidelines, recommendations, and departmental lesson plans based on the Academic Calendar.

Regular review meetings are held where departmental reports are presented, and comments and suggestions are discussed. The examination committee ensures the smooth conduct of both internal and external assessments, with records maintained by the office and individual departments.

To enhance the effectiveness and efficiency of the college's academic programs, the IQAC analyzes feedback from students, teachers, and alumni, subsequently formulating improvement measures based on available resources. These measures encompass incremental improvements in quality, both for the preceding year and as part of post-accreditation quality initiatives.

File Description	Documents
Paste link for additional information	https://pfutserocollege.in/iqac/
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	http://pfutserocollege.in/wp-content/uploads/2023/11/IQAC-meeting-minutes-2022-23-2.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution iskeen on identifying theaspirations of the new generation without any discrimination. The institution guides the students by sensitizing them on issues like gender, social harmony and tolerance through co-curricular activities. The institution constituted the following committees as per norms laid by UGC:

1. Safety and Social Security: The institution accords utmost priority to the safety and security of faculty andstudents. The institution ensures that girl students feel secure and

protected in the pursuance of their educational endeavours.To provide a sense of security, the institution has installed CCTV surveillance facilities in the campus and classrooms andconstituted committees such as Anti – Ragging Committee, Students Grievance Committee and Women's Cell.

2. Counselling: . The institution identified that counselling can make a profound impact on the psyche of the students and help them to navigate difficult life situations. To pursue this objective, the college adopted a 'Mentor – Mentee' system where each faculty is assigned with specific number of students to cater to their psychological and emotional needs.

3. Common Room: A Common Room with an attached Wash Room is the primary facility required for the female students to meet to their personal needs. As such the institution has provided aCommon Room to the girl students.Besides the common room for the girls, aseparate washrooms for boys.

4. Day care centre for young children: The institution made arrangements for lactating mothers.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	All of the Above

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system

Hazardous chemicals and radioactive waste management

1. Solid waste management

The management of solid waste in the institution is given importance in order to maintain a clean, hygienic and sustainable environment. For proper collection and management of solid waste, waste bins are put up at strategic locations inthe college campus. The solid waste generated from the institute is collected by the Pfutsero Town Municipal Council for safe disposal and dumping of waste at proper dumping sites.

Initiatives like 'Campus Green' and the Sanitation Committee help sensitize the students to becoming more responsible and eco-friendly in their approach towards the environment. The college continues the practice of segregating waste in two (2) dustbins, i.e. wet waste in green and dry waste in blue as to play an important role to the Swachh Bharat Mission.

2. Liquid waste management

The institution so far has no such mechanism for proper liquid waste management. However, in order to prevent water logging in the campus, drainage systems are renovated and maintained for disposing of the waste water which is connected to the main drainage system in the area/ward.

3. E-waste management

For efficient management of e-waste, electrical gadgets and its parts are repaired for re-use, while irreparable parts are put in separate waste bins for disposal.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction	D. Any 1 of the above

of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of Bicycles/ Battery powered vehicles** 3. **Pedestrian Friendly pathways** 4. **Ban on use of Plastic** 5. **landscaping with trees and plants**	**C. Any 2 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

To foster unity and harmony towards different cultural, religious, regional, linguistic and communal diversities, the institution provide various platforms tostudents by organizing activities throughout the academic year to engage the students in cultural/social activities associated with their origin to help

them connect with others and share their cultural heritage.

On the 31st March and 1st April 2023, the college organized its 40th Literary and Cultural Day under the Theme "Knowledge is Power" and "the Voice of Our Heritage" respectively. This event promoted an inclusive and harmonious feeling among the students by enabling them to embrace cultural differences, promote understanding and tolerance of other culture and to work towards a society that values diversity and recognizes the cultural rights of all individuals.

The college also organized the 40th Annual Sports Week from 17th to 21st October 2023 under the theme "Unleashing your inner champion" to exhibit sport and physical skills and also to promote peace, respect and harmony towards each other.

The institution also undertakes various exposure trips to enable the students to enhance the knowledge about other cultures and traditions and promoteacceptance and toleranceof other cultures and societies.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File]
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Pfutsero Government College conductactivities in order to sensitize students and employees to constitutional obligations. These activities not only enabled them to inculcate values, rights and duties but also actas a tool to become productive and responsible citizens. Activities organized by the institution promotestudents and faculty to ahereto values and ethics. The institution regularly participates through its NCC, NSS, Red Ribbon Club and other units. The institution encourages students to take part in observing and celebrating important National commemorative days/events/ festivals, pledge-taking, poster competitions, debate, speech, and essay competitions, and engage students through study tours and field trips, to understand thesignificance of protecting the cultural heritage of the country and create awarenessabout the environmental ethics. Eminent

resource persons fromdifferent professions are invited to the institutionperiodically toprovideholistic education to students. In order to highlight the importance of patriotism and the Indian constitution, the institution encourages the students and faculty to actively participate on Independence Day (15th August) and Republic Day (26th January). The institution conducted swachhata cleanliness drive by NSS members in collaboration with the ADC office to achieve universal sanitation coverage on 19th October 2022.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**A. All of the above**

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Pfutsero Government College actively participate in celebrating National as well as International commemorative days, events, and festivals. Such programs are in collaboration with the state government agencies or by the institution itself which involves active participation of teachers and students. The activitiesincludethe observance of Har Ghar Tiranga-75th Azadi Ka Amrit Mahotsav on 12th August 2022, Independence Day and Republic Day celebrations, participation of NSS members (15 students) led by NSS program officer,in celebrating the 1st North-East festival from 27th -31st August 2022. The institution celebrated combined teachers day at Pfutsero Town Sports Complex organized by Pfutsero Town School Association on 5th September 2022. The institution conducted its 40th Literary Day on 31st March 2023. The institution observed Alumni meet under the theme 'Reminiscing the legacies' on 15th October 2022. The Red Ribbon club conducted a poster competition on HIV/AIDS on 2nd November 2022.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. NEEDY STUDENTS' WELFARE FUND

The Needy Student's Welfare Fund was formed in the year 2016 with voluntary contributions from the staff and the faculty members. For Availing the facility students were selected based on their past Academic records and hailing from economically weaker sections of the society. The scholarship ceases to continue once the students fail to pass in the regular category. This is to ensure that the quality of Education is not compromised. Every year three students were selected from different semesters. So far 15 students had been benefited under this scheme. Some have continued their further studies as some were placed under the Government sector

2. STUDENT-TEACHER PARTNERSHIP IN DEVELOPING LANDSCAPE GARDENING

Students and teachers have shown great excitement and enthusiasm in the practice of landscape gardening. They have used their creativity and skills to develop the overall landscape and greatly enhance the aesthetic view of the campus. The practice of growing edible and non-edible plants in campus has enabled teachers and students to learn and understand better the knowledge of plantation, the importance of crop rotation, the practice of traditional organic farming and its impact on the environment. The students are engaged to work in landscape Gardening.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Institution's vision states 'Enlighten Society Through Holistic Education'. To live up to its vision the college thrust itself in producing well-educated, well-informed and socially responsible citizens. The College being the only institute of higher education in the town, it strive to impart education not only in the classroom and covering syllabus but also teaches the students how to be responsible citizen by sensitising them in different social welfare programmes.

To build a sense of We-feeling and to inculcate a sense of individual duty to take care of our surrounding areas the college has been extending various commendable community welfare services such as the adoption of Children Home at Rükizu, blood donation drive, tree plantation drives around the campus.

Cleanliness drive can be considered as one of its best activities having a far-reaching positive impact on the community.The institution along with different colonies, business establishments, administrative and nearby village councils work together in order to achieve the common goal i.e achieving a cleaner and habitable town.

The College has also tied up with the town administration in implementing the message through 'Swachh Survekshan' carried out under the Government of India's Ministry of Housing and Urban Affairs. This initiative and participation of the College has yielded positive results as indicated in the recently declared Swachh Survekshan Report 2022 declaring Pfutsero Town Council ULB as the third cleanest town in Nagaland.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. To shift college to the new campus.
2. To organize International/National/State Seminars.
3. To focus on infrastructural development.
4. To encourage faculty to pursue research work/ orientation courses/ refresher courses and publications.
5. To engage students in field trips/study tours for enhancingknowledge outside classroom.
6. To register for N-List and subscribe to its resourses.
7. To upgrade the College Mini Musuem.
8. To introduce Public speaking & debating society and Outdoor Club.
9. To start B.A certificate course on Tourism Management.